

**Child Protection Policy Screening Form  
St Stephen Lutheran Church  
Williamsburg, VA**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (for background check purposes)

Are you at least 18 years old?  Yes  No

Area of Volunteer Ministry: (Preschool) (Faith Formation) (Youth) (Other)

**Please answer the following questions:**

1) Has a civil or criminal complaint ever been filed against you that alleged *sexual misconduct* or *child abuse* by you or your participation in or facilitation of such activities (including internal complaints given to management or supervisors at places of employment)?  Yes  No

*If yes, please explain on a separate sheet of paper, including the date, nature, and place of incident leading to the complaint, where the complaint was filed, disposition of the complaint and identify by name, title and contact information the person(s) who investigated the complaint.*

2) Have you ever chosen not to renew or continue any employment or volunteer service, had your employment or volunteer service terminated, or been subject to any disciplinary action, for reasons related to allegations of sexual misconduct or child abuse by you?  Yes  No

*If yes, please explain on a separate sheet of paper, including the date, nature, and place of occurrence(s) and the disposition of the matter(s). Also, identify your employer and supervisor at the time by name, title, address and phone number.*

3) Have you ever been convicted of a crime (felony or misdemeanor) other than a minor traffic violation?  Yes  No

*If yes, please explain on a separate sheet of paper, including the date and place of any conviction, and the crime for which you were convicted.*

**Read the following and sign below**

The information I am providing is true, correct and complete. If there is any misstatement or omission of fact on this form, it will result in being unable to volunteer with Children and Youth in this congregation. I grant permission for St. Stephen Lutheran Church to check my background and references. I have read and understand the Child Protection Policy, taken Child Protection Policy Training, and acknowledge that my ability to volunteer with Children and Youth is contingent on the results of my criminal background check.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only**

- Staff Interview conducted by:** \_\_\_\_\_ **on (date):** \_\_\_\_\_
- Background check completed by:** \_\_\_\_\_ **on (date):** \_\_\_\_\_
- Training Certification completed on (date):** \_\_\_\_\_
- Joined Church on (date):** \_\_\_\_\_ **can volunteer starting 6 months after**