



**ST. STEPHEN PRESCHOOL**  
**612 Jamestown Road, Williamsburg, VA 23185**  
**Voice: 757-229-6688 FAX: 757-258-0936**

**REGISTRATION FORM**

Child's Full Name \_\_\_\_\_

Address \_\_\_\_\_

Street City State Zip

Birth Date \_\_\_\_\_ State \_\_\_\_\_

**FOR OFFICE USE**

Fee Paid: (\$65) \_\_\_\_\_

Entrance Date: \_\_\_\_\_

**Please Initial:** I understand that the Registration Fee is not refundable. \_\_\_\_\_

I/We will pay tuition ONCE / TWICE / MONTHLY during the year (circle one).

Child's sex \_\_\_\_\_ Name to be called at school \_\_\_\_\_

**Class Options (circle one):**

**Three's Classes** (Must be 3 by December 31): 2-day (T & R) or 3-day (M-W-F)

**Four's Classes** (Must be 4 by December 31): 3-day (M-W-F) 4-day (M-T-W-R)

**Five's Class** (Must be 5 by December 31, or have Director's approval): 5-day (M-T-W-R-F)

Before School Care is available from 8:15 AM Monday through Friday.

An optional *Extended Day program* is offered from 12:00 Noon to 2:00 PM Monday through Thursday.

*St. Stephen Preschool reserves the right to cancel any class that is not full.*

**Father's Name:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Mother's Name:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Guardian's Name:** \_\_\_\_\_

Names of Other Children in Family	Birth date
1.	
2.	
3.	

Are there other adults in the home besides parents? \_\_\_\_\_ Relationship? \_\_\_\_\_

Church affiliation of family \_\_\_\_\_ Does child attend Sunday School? \_\_\_\_\_

Name of Child's Doctor \_\_\_\_\_ Phone Number \_\_\_\_\_

Emergency Contacts (local) Name	Relationship	Home Phone	Cell Phone
1.			
2.			

Drivers Authorized to Pick Up my Child (other than parents)	Relationship
1.	
2.	

**Information about your child:**

Is s/he left or right handed? \_\_\_\_\_

Does s/he have regular sleeping habits? \_\_\_\_\_

Does s/he have any food allergies? \_\_\_\_ List \_\_\_\_\_

Does s/he play out of doors regularly, weather permitting? \_\_\_\_\_

Does s/he have playmates in his/her age group? \_\_\_\_\_

What toys does s/he prefer? \_\_\_\_\_

Does s/he play independently? \_\_\_\_\_

Does s/he enjoy stories and poems? \_\_\_\_\_

Does s/he like to draw and paint? \_\_\_\_\_

Does s/he sing or respond to music? \_\_\_\_\_

Does s/he have any special abilities or interests? \_\_\_\_ Explain \_\_\_\_\_

Does s/he have any special fears? \_\_\_\_ If yes, please explain \_\_\_\_\_

Is there anything else that you feel the school should know about your child? \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

**Illness**

St. Stephen Preschool agrees to notify the parent or guardian whenever this child becomes ill, and the parent or guardian agrees to pick the child up as soon as possible. \_\_\_\_\_ (Please initial)

**Medical Attention**

In case of emergency, I give St. Stephen Preschool my permission to take my child to the nearest hospital. I give my permission to emergency room doctors to diagnose and treat my child to the best of their ability. \_\_\_\_\_ (Please initial)

**Field Trips**

My child has permission to participate in all the field trips planned by St. Stephen Preschool. If there is any exception, I will notify the teacher prior to the trip. \_\_\_\_\_ (Please initial)

**Photographs**

I consent to the use of photos and/or videos taken of my child by St. Stephen Preschool teachers. Photos may be submitted to the newspaper, face book, or used for educational and/or promotional purposes. \_\_\_\_\_ (Please initial)

Signature of Parent or Guardian \_\_\_\_\_